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| **Support Worker (HUB)**  |
| **Salary** | £24,285.69 (Pro-rata, Full time – 37.5). NJC Scale 1 (2023) |
| **Hours** | Part time (17.5 hours) 09:30 – 13:00, Monday, Tuesday, Wednesday, Thursday, Friday |
| **Based at** | Community Hubs, Gloucestershire. Headway House, Gloucester. |
| **Contract** | Fixed term (three years) |
| **Line Manager** | Hub Lead |
| **Main objectives** |
| * To deliver professional, impartial, enabling and outcome focused support to Individuals with acquired brain injury. To provide support for clients with complex needs to support their recovery, wellbeing, independence and autonomy.
* The Support Worker (HUB) will develop and deliver group and 1:1 sessions at Headway Gloucestershire’s community based Hubs.
* Ensuring recovery activities are provided professionally and impartially and meet Headway Gloucestershire and UK quality standards to maximise and enable the wellbeing, autonomy and independence of individuals with acquired brain injury in Gloucestershire.
* Assist in the delivery of our centre based Day Service where required.
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| **Key responsibilities** |
| **Support Work*** Work under the direction of the HUB lead to develop and deliver a programme of quality activities designed to support individuals with acquired brain injury as they work towards their individual recovery goals.
* To support a stable, safe and welcoming environment where professional boundaries are sensitively managed and a sense of community is championed.
* Demonstrate and role model appropriate responses to challenging behaviours which may present as an outcome of acquired brain injury.
* To have regard at all times to the safeguarding, risk assessment and health and safety requirements of the service and to employ a person centred approach.
* To provide personal care to support the physical wellbeing of individuals where required - including mobility, toileting and feeding.
* To contribute to the development and monitoring of enablement activities and programmes.
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| **Client support*** Provide Key-working to individuals: - to use an enabling approach to support individuals to plan and work toward their recovery goals ensuring that planned activities are delivered and support provided is tailored to meet the needs of individuals to maximise our contribution to their recovery.
* Ensure that safeguarding training and understanding is maintained and ensure individuals are safeguarded.
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| **General*** To adhere to Headway Gloucestershire’s policies and practices.
* This job description cannot cover every issue or task that may arise within the post at various times. The successful candidate will be expected to carry out other duties from where required which are broadly consistent with those in this document. This job description does not form part of the contract of employment.
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| **Diversity*** To adhere to Headway Gloucestershire’s equality and diversity framework.
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| **PERSON SPECIFICATION** |
| **What is Headway Gloucestershire looking for?** | **How will we check if you have it?** |
| **Knowledge, skills and experience** | **Application Form** | **Interview** |
| Knowledge about the causes of acquired brain injury and the issues that individuals face | **✓** | **✓** |
| Knowledge and experience about caring for others | **✓** | **✓** |
| Experience of working with vulnerable people with complex/multiple needs | **✓** | **✓** |
| Knowledge and experience about working within a safeguarding framework | **✓** | **✓** |
| Full, clean driving licence and use of a car | **✓** | **✓** |
| **Competencies** |
| **Person Centred Approach:-*** Demonstrates a commitment to participation and involvement of service users.
* Works within established professional boundaries and responds to individual needs.
* Actively ensures adults and children are safeguarded from harm.
* Manages confidential information appropriately and shows regard for sensitive, personal information.
* Considers health and safety needs for every activity, following policies and procedures accurately
 | **✓** | **✓** |
| **Personal Development and Effectiveness:-*** Is punctual in work.
* Maintains accurate client records and produces additional information as
* required.
* Demonstrates commitment to working towards shared goals.
* Monitors, manages and undertakes multiple tasks
 | **✓** | **✓** |
| **Specialist Knowledge and Application:-*** Demonstrates procedures, policies and requirements are applied appropriately.
* Demonstrates thorough job related knowledge and expertise and strives to develop new areas of expertise.
 | **✓** | **✓** |